

Job Opening: Librarian of The College of Physicians of Philadelphia

An exciting opportunity exists to participate in building a 21st-century model library of medical history. The College of Physicians of Philadelphia seeks a dynamic and resourceful professional to manage its Historical Medical Library. The successful candidate will participate in strategic planning and assist in revitalizing the library. The Librarian must thrive in an environment with a spirited, small institutional staff, and demonstrate attributes of flexibility, teamwork, and collegiality essential in a small organization. The new Librarian will join the College staff at a pivotal time. A dialog is underway with leaders of other special collections libraries to define the core collection, create an electronic portal to digitized treasures, and form a consortium of institutions with collections similar in subject and scope. The librarian will shape a valuable historical collection for the future.

The Historical Medical Library of The College of Physicians of Philadelphia (Birthplace of American MedicineSM) is one of the largest medical history collections in the United States with over 325,000 volumes including monographs, journals, manuscripts, archives, prints, photographs, pamphlets, and incunabula. The library functioned as Philadelphia's central medical library from the 1850s to the 1970s, serving its medical schools, hospitals, physicians, and other health professionals. During much of the 20th century, the library served as the Regional Medical Library, Mid-Atlantic Region. It was designated a historical library in 1996 to recognize its function as a repository for the history of medicine.

Responsibilities: Reporting to the Director, Mütter Museum/Historical Medical Library, the Librarian develops and manages the library collections, programs, and services, including the technological and electronic infrastructure. The incumbent manages all aspects of library operations including two part-time staff and volunteers, technology, purchasing, space and facilities, outreach, and may participate in fundraising initiatives to help fund improvements to the library.

Requirements: Candidates with a Master's degree from an ALA-accredited school in Library Science or Information Science are preferred, and they should have at least five years of professional library experience and experience in supervising and managing staff and volunteers. They must possess broad knowledge of current information resources and library technologies, experience with integrated library systems, and proficiency with OCLC and cataloging issues. Further, candidates must have demonstrated a public service orientation, strong skills in communication, organization, and solving problems. Familiarity with, and interest in, research fields of the Historical Medical Library is highly desirable. Experience with rare books or special collections important.

Salary is commensurate with experience plus excellent benefits. This is a full time, regular, exempt position.

To apply: Send a cover letter which addresses the requirements listed here, a CV, and names/contact information of three referees. Review of applications begins immediately and continues until position is filled. Electronic submissions only. Submit to:

librariansearch@collegeofphysicians.org